

Agenda



Board of Directors Meeting
at the Hutto Economic Development Corporation
located at 321 Ed Schmidt Boulevard, Suite 200, Hutto, Texas

Tuesday February 23, 2016 at 12:00 p.m.

Chairman Mario Perez
Vice-Chairman Doug Fell
Treasurer Chris Carey
Secretary Anne Cano

Board Member Kim Engram
Board Member Jeff Coombs
President and CEO Tim Chase

I. CALL MEETING TO ORDER

- a) Roll Call.

II. PUBLIC COMMENT

The Board of Directors of Hutto EDC welcomes Public comment early in the agenda of regular meetings. Those wishing to speak must sign in before the meeting begins. Speakers will have one opportunity to speak during the time period and may speak on any matter not listed on the agenda. Speakers desiring to speak on an agenda item will be allowed to speak when the agenda item is called. Speakers must observe a three-minute time limit and inquiries about matters not listed on the agenda will either be directed to staff or placed on a future agenda for Board consideration.

- a) Public Comment.

III. PRESENTATIONS

- a) Update and discussion regarding the Hutto EDC FY 2015 Audit.
- b) Update from the City of Hutto regarding:
 - i. Update on Co-Op Development
 - ii. Star Ranch Economic Development Agreement
 - iii. Report on Joint Council and P&Z meeting held on February 20
- c) Chairman's Report:
 - i. Summary of joint City/ EDC Planning Session
- d) President's Report
 - i. Pipeline Report
 - ii. Presentation of Hutto EDC Staff job descriptions and discussion on potential need for additional staff; direct staff as needed.

IV. CONSENT ITEMS

- a) Approval of minutes of the Hutto EDC Board of Directors Meeting – January 15, 2016.
- b) Approval of minutes of the Hutto EDC Board of Directors Special Called Meeting – February 9, 2016.
- c) Approval of the Hutto EDC Financial Report for the month ending January 2016.

V. CONSIDERATION AND POSSIBLE ACTION ITEMS

- a) Consideration and possible action regarding the marketing calendar and associated expense.
- b) Consideration and possible action regarding the reallocation of Option Contract expense from Marketing to Incentives.

- c) Consideration and possible action regarding proposed updates to the Hutto EDC By-Laws to forward for legal review.
- d) Consideration and possible action regarding the evaluation of Hutto EDC President and CEO on a future agenda.
- e) Consideration and possible action regarding Hutto EDC Staff job descriptions.

VI. EXECUTIVE SESSION

The Hutto EDC will adjourn Regular Session and convene into Closed/Executive Session Pursuant to the Texas Government Code, Section 551.087 (Economic Development – To Discuss or Deliberate Regarding Commercial or Financial Information that the Governmental Body has Received from a Business Prospect that the Governmental Body Seeks to have Locate, Stay, or Expand in or near the Territory of the Governmental Body and with which the Governmental Body is Conducting Economic Development Negotiations) and reserves the right to convene in executive session as necessary during the meeting to discuss the following:

- a) Update and discussion regarding current economic development projects; Project ID 1510006 and Project ID 1503015 according to the Pipeline Report dated 2/23/16 and possible prospects.
- b) Update and discussion regarding Option Contract Extensions.

The Hutto EDC will reconvene in to Open Session for deliberation and possible action in regards to the above-mentioned items.

VII. FINAL ACTION ON EXECUTIVE SESSION ITEMS

- a) Consideration and possible action regarding Option Contract Extensions.

VIII. BOARD REQUESTS FOR FUTURE AGENDA ITEMS

IX. ADJOURNMENT

Posted on February 19, 2016



Seth Gipson
City Secretary

3:15pm

Time

CERTIFICATION

I certify that the above Agenda was posted on the bulletin board located at Hutto City Hall, 401 W. Front Street, Hutto, Texas pursuant to Chapter 551 of the Texas Government Code.

This meeting will be conducted pursuant to the Texas Government Code Section 551.001 et seq. The Board of Directors for Hutto Economic Development Corporation reserves the right to adjourn into executive session at any time during the course of this work session to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development)

This Agenda has been reviewed and approved by the Board's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering the available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of city council or other boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of city council or other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent

required by law, is also noticed as a meeting of city council or the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of city council or the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that city council or board, commission or committee subject to the Texas Open Meetings Act. Reasonable accommodation for the disabled attending this meeting will be available; persons with disabilities in need of special assistance at the meeting should contact the EDC Executive assistant at (512) 759-2806.

I certify that the above Agenda of the Hutto Economic Development Corporation was removed from the bulletin board located at Hutto City Hall, 401 W Front Street, Hutto, Texas on the _____ day of _____, 2015 at _____ am/pm.

*Seth Gipson
City Secretary*